

2023-2024 Student Organization Constitution (COPY)

1. Student Organization Name *

Please enter full name AND any acronyms.

The Law and Justice Club

2. Organization Purpose *

The purpose of the Law and Justice Club is to promote interest and understanding of the law and justice system by offering a wide variety of programs and activities. The main objective of the Law and Justice Club is to educate members through exposure and hands on experience. This is done utilizing seminars, workshops, guest speakers, field trips and community service.

3. Membership Requirements (including any additional requirements for official voting members) *

Membership requirements may not discriminate against any protected class as defined by local, state, or federal regulation including but not limited to the Civil Rights Act of 1964, Title IX Education Amendments of 1972, and the Rehabilitation Act of 1973.

Must be a Chabot College student

Duties of President and Financial Officer

4. Duties of Student Organization President *

- Preside over all meetings
- Carry out the provisions of the constitution Oversee all committee activity
- Petition funds for club
- Reserve rooms for various events/meetings
- Insure an easy transition from year to year
- Creating events for Club
- Creating flyers for any club social events
- Be ready to consult any member or officer regarding the club

5. Duties of Financial Officer *

- Handle funds and finances for club
- Find internships/scholarships on campus & off campus
- Find and schedule fundraisers such as dine outs
- Keep financial records and collect dues and fees
- Pay bills and release funds as voted upon by the general membership
- Make financial reports when called upon to do so by the general membership

6. Does your club and any other officer positions other than President and Financial Officer *

- Yes, this student organization has additional officers
- No, these are the only officers for this student organization

Officer Requirements

7. Officer Selection Procedures *

Please give a detailed description of the procedure for selecting of officers for your organization.

Club elections will be held on the first official meeting of the academic year.

8. Office Eligibility Criteria *

Please describe in detail, any criteria and/or requirements for being considered for an officer position in this student organization. Ex: member for one year, attended all meetings, nominated by a member, complete an application, etc.

Any member of the ASCC is eligible to join the Law and Justice club. Membership is limited to registered Chabot College students only.

9. Officer Term *

How long is the term for officers. Ex: end of semester, end of academic year, etc.

Academic year

10. Officer Removal Process *

Please give a detailed description of the process for removing an officer?

If an officer of the Law and Justice club does not fulfill duties required as described in Article III (Constitution), and abide by the bylaws as described in this document, that officer will be notified in writing of the meeting. Removal from office will be discussed and voted upon with approval of the Law and Justice advisor. At that meeting, the officer may present statements to the Law and Justice club "board" in an effort to retain their position. The "board" is defined as the officers who called the meeting and the Law and Justice club advisor. Removal will occur if so voted by majority of the officers while advisor is present at the meeting.

Amendments

11. Process for Amending Student Organization Constitution *

Any amendment to this constitution requires a 2/3 vote at a general meeting.

12. Notification of Amendments to Constitution *

Please state how and when members of this organization will be notified of amendments to this constitution.

At meetings or by emails.